

AGENDA / MINUTES:

- (1) Determine by-law change recommendations (recommended by Board to membership for approval in the next election). The attached documentation contains recommended changes to facilitate the discussion and any necessary voting.
See attached documents for changes and approval process.
TO DO: Lisa to create change recommendation for "Honorary Board Member"
TO DO: Any other change recommendations to be sent to Lisa by June 24 at 7PM (48 hours prior) for inclusion in the next board meeting.
- (2) Plan Membership Meeting for October (members only!)
TO DO: Meeting to be planned and organized by Lisa and Sherry, who will report back to the Board.
- (3) Request for Board Vote:
 - a. Should by-law change recommendation vote be held before board member election?
By-law change recommendations to be included in autumn election. Autumn election to be managed as outlined in "Recommended Change to Article II, Section 4" (vote 5-0)
 - b. Membership Mailing List
 - i. Mailing list to be shared on an as-needed basis only (to ensure it is used for club business only)
Approved (vote 5-0)
 - ii. Emails to always be sent with undisclosed recipients (to maintain confidentiality)
Approved (vote 5-0)
 - c. Finances
 - i. Reimbursements must include a receipt or written explanation with signature (to maintain an audit trail). Requests for reimbursement to be accompanied by completed form.
Approved (vote 5-0)
TO DO: Blas to design reimbursement form.
 - ii. Reimbursements must be clearly itemized, not offset with other club business (to keep clear track of how we are doing on each club event or project)
Approved (vote 5-0)
TO DO: Blas to incorporate this into form.
 - iii. ~~Merchandise purchases~~ All capital purchases (~~timing~~ to be discussed and approved by Board)
Approved (vote 5-0)
 - d. Board Meeting Process All elements below Approved (vote 5-0)
 - i. Meeting reminders to be emailed to Board at least 72 hours prior to meeting.
 - ii. Agenda items to be sent to Secretary/Treasurer at least 48 hours prior to meeting.
 - iii. Meeting agendas to be published by Sec/Treasurer at least 24 hours prior to meeting.
 - iv. Meeting minutes to be published by Sec/Treasurer no later than ~~72 hours~~ one week after meeting.
 - v. Agendas & Minutes to be made public on the NMEE website
 - vi. In the interest of expediency in Board meetings, Minutes will not be reviewed and approved. Concerns with Minutes to be sent to Sec/Treasurer by email within one week of publication. No response will be assumed to be approval of minutes.
 - e. Request from Suzanne to receive copies of all incoming club emails. Other Board members would like to receive only communication for which they are directly impacted. It was acknowledged that communication via the web is similar to any verbal communication we may have individually or in our businesses regarding the club. Agreement that Blas would forward

any email sent to the club to Suzanne, but not emails sent directly to him or containing personal correspondence. Agreement from Suzanne that this is an fyi only, and she will not respond to these emails unless specifically requested to do so.

- (4) Colorado Club (Blas) Colorado Euskal Etxea = CEE
- a. Colorado Rapids (soccer team) Basque Heritage Night
Denver-based Colorado Rapids MSL soccer club has signed Athletic Bilbao player Aitor Karanka
Want night of Basque Heritage/Karanka supporters
Date: August 12 (Same night as Travel Bug slide show, postpone slide show?)
Discounted group tickets available
Meet and greet with Karanka after the game
Want all clubs within driving distance to attend (bring flags, colors, etc), the Colorado Euskal Etxea will be there
Agreement to pursue this opportunity (vote 5-0)
Manuel can provide transportation for 4-5 people
TO DO: Blas to move Travel Bug commitment
TO DO: Blas to follow-up with CEE to see if people can be hosted in members' homes, what the deadline for tickets will be, ticket prices, etc
TO DO: Lisa to send email to membership
 - b. San Fermin Dancers
Colorado Euskal Etxea looking into possibility of getting San Fermin dancers in the US again (not certain yet)
Different group of kids (still late high school in age)/chaperone
Possible dates: July 15-20 or July 24-31 (5 day visit)
Prefer kids be with families to experience American life (not all kids in one place, prefer each kid in a different home)
Group excursions not required (however, with work schedules, might be necessary for "entertaining" group)
Transportation in the air (last year, minor accident with van that caused a headache in terms of paperwork)
Possible venues: Santuario de Guadalupe, International Folk Art Museum, Others?
Agreement to pursue this opportunity (vote 5-0)
TO DO: Blas to follow up with CEE – 5/2/06 email from CEE to inform us that they would not be bringing the San Fermin dancers this year (they are going to pursue a bi-annual visit from them instead)
- (5) Summer Picnic (Suzanne)
Sunday, August 27
Sherry will not be able to attend. Reyes and family may come as guests only.
We will use same artwork as 2005 picnic for invitations - Reyes provided electronic copy
To save money for the club, we will do our own printing.
Timeline to be included in picnic communication (potluck meal 1-3pm, games to follow)
TO DO: Lisa to update invitation, suitable for postcard format and print.
TO DO: Reyes to see if Paper Tiger will donate printing to the club.
TO DO: Blas to update picnic web site
- (6) Spanish Fiestas, specifically the annual Historical Parade (Suzanne)
During fiesta, participate in the Historical "Hysterical" parade on Sunday, September 10.
Costumes may include a red scarf with a silk-screened club logo

Families with generations of Basque heritage in NM will be consulted (Bob & Eva, Reyes, Salome, Roger, etc)

A truck and trailer (that looks similar to a bull) may be available to us

\$20 entrance fee

Line up at 8AM, event goes all day

Dress children up? Perhaps Barbara can assist?

25K people view the parade – good advertisement for the club

All club members would be encouraged to participate

Throw candy and/or something with club info on it

Agreement to participate in this event (vote 5-0)

TO DO: Reyes to provide quote for red scarves

TO DO: Suzanne to form “fiesta parade committee” with club members (committee to report back to the Board with progress and acquire approval for expenditures)

TO DO: Blas to provide member email addresses to Suzanne

TO DO: Lisa to include information in next newsletter

- (7) We may want to design and purchase a banner for club events like the picnic and parade. All purchase and designs decisions will go through the Board for approval.

TO DO: All Board members to seek out banner design options

TO DO: Suzanne to seek out price quotes for banner

- (8) Suzanne spoke with Lawrence:

a. He again offered to roast a lamb for us at the picnic, but we will not pursue that option due to fire hazards.

b. Lawrence offered to host the December potluck. Directors agreed that December 2 would be the best date, but December 9 would also be offered as an option in the event the 2nd doesn't work.

c. If Lawrence prefers, a June potluck is possible.

TO DO: Suzanne to follow-up with Lawrence

TO DO: Suzanne to send Lawrence's contact info, map to his house, etc to Lisa for inclusion in the newsletter.

- (9) TO DO: Blas and Reyes to work together on federal filing requirements for 501c3.

- (10) Next Board Meeting:
Monday, June 26, 2006

7-9PM

AG Edwards Conference Room

- (11) Brainstorm draft of 2007 goals for next Board (2007 Board will prioritize):

No discussion – agenda item to be included in next Board meeting.

Must Do:

– Bi-monthly potlucks (February, April, June, August, October, December)

– Four newsletters (February, May, August, November)

– Membership mailing in March

– Tapas & Wine fundraiser in spring (May?)

– Picnic in Summer

– Santa Fe Historical Parade

– Election in Autumn (& meeting of membership in October)

Suggestions:

- Bring dancers from Spain or domestic Basque club
- Offer at least two cooking classes
- Language lessons
- Mus lessons/competition
- Dance lessons
- Cookbook
- Travel to Basque Country

NMEE BY-LAW CHANGE RECOMMENDATION #2006:01
ELECTIONS

Approved by Board and will be submitted to Membership for approval

The current by-laws read:

ARTICLE II, Sec. 4 - The election of Board members shall be held in conjunction with the meeting of the membership. Nominations for all positions will come from the floor. A simple majority will give the results.

Notes:

The recommended change below is consistent with how elections were managed by the NMEE Board in 2005 and 2006.

Recommended Change to Article II, Section 4 (to further define the election process):

Sec. 4 – Board member election process:

- An Election Coordinator (EC) will lead the process and make process decisions. The EC will be appointed by the current President, **and** approved by the current Board, and may ~~not~~ run for a position on the upcoming Board. *(Change approved by vote of 5-0)*
- Any club participant (member or non-member) may make a nomination.
- Candidates must be current club members in good standing and may run for ~~only one~~ **multiple** offices. Candidates must accept the nomination to be on the ballot. *(Change approved by vote of 4-1)*
- Campaigning will be limited to a written note from the candidate to the membership that is mailed with the ballot. (Specific requirements, such as number of words allowed, will be determined by the EC.) **Every effort will be made to print the candidate's note as a direct quote.** *(Change requested by Suzanne Uberuaga and uncontested by board members)*
- Club members in good standing will vote by numbered, paper ballots delivered to the EC in sealed envelopes.
- Each patron, individual, senior, and student membership will be allowed to cast one ballot. Each family membership will be allowed to cast two ballots.
- Ballots will remain sealed until the count. The EC and the current Secretary/Treasurer will count the votes ~~at a general meeting of the membership~~ **in a forum open to all members interested in witnessing the event.** A simple majority will give the results. *(Change approved by vote of 5-0)*
- In the event of a tie, another election will be held between the tied candidates for the tied office only.
- The EC will provide all election documentation for archival by the Secretary/Treasurer.

**NMEE BY-LAW CHANGE RECOMMENDATION #2006:02
MEMBERSHIP MEETINGS**

Approved by Board and will be submitted to Membership for approval

The current by-laws Read:

Article I, Sec. 3 - There shall be at least two (2) general meetings of the members each year. In the event that the planned date conflicts with other local events, the meeting shall be moved to a date as close to the original date as possible and such changes will be entered into the minutes of the prior meeting stating the reason for the change.

A. One general meeting will be held in October, for the purpose of electing the open Board positions in the governing body and receiving the annual report of the Secretary/Treasurer. Only members in good standing will have the right to cast a vote. An audit of records must be completed by the Board annually. A review of by-laws will be made and proposed amendments will be submitted and numbered for membership considerations at the same time.

B. The second general meeting will be held in June for the purpose of bringing the members of the club together and involving the larger community.

Notes:

The format of the October general meeting should be modified to accommodate any election process changes. The second general meeting will be in the form of a picnic and will necessarily take place as it best fits in with the timing of local events and organizer availability.

Recommended Change to Article I, Section 3:

There shall be at least two (2) general meetings of the membership each year. In the event that the planned date conflicts with other local events, the meeting shall be moved to a date as close to the original date as possible and such changes will be entered into the minutes of the prior meeting stating the reason for the change.

A. One general meeting will be held in October, for the purpose of ~~electing the open Board positions in the governing body, making any necessary changes to the club by-laws~~ communicating changes in the Board and club by-laws, and receiving the annual report of the Secretary/Treasurer. The Board must complete an audit of records annually. *Change approved by vote of 5-0*

B. One general meeting (picnic) will be held in the summer for the purpose of bringing the members of the club together and involving the larger community.

**NMEE BY-LAW CHANGE RECOMMENDATION #2006:03
MEETINGS OF THE BOARD**

Approved by Board and will be submitted to Membership for approval, *vote 5-0*

The current by-laws read:

ARTICLE IV, Sec. 1 – Regular meetings of the Board will be held the third Saturday of January, March, May, July, September, and November except when such date is not convenient to the majority of the Board in which case the meeting shall be moved to a date as close to the original date and such changes will be entered into the minutes of the prior meeting stating the reason for the change.

Notes:

Each Board has different scheduling requirements.

Recommended change to Article IV, Section 1:

Regular meetings of the Board will be held 4-6 times per year. Meeting times will be determined in the first month of the Board's term and published to the membership. Should a meeting date need to be changed, a new date as close to the original date as possible will be selected and entered into the minutes of the prior meeting with the reason for the change.